

# Climate Action Working Party Meeting of Witney Town Council



**Tuesday, 22nd July, 2025 at 4.00 pm**

To members of the Climate Action Working Party Committee - J Aitman, D Edwards-Hughes, D Enright, J Robertshaw and S Simpson (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

## **Admission to Meetings**

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) in advance.

## **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

## **Agenda**

### **1. Election of Chair**

To elect a Chair of the Working Party for the 2025/26 Municipal Year.

### **2. Terms of Reference (Pages 3 - 6)**

To agree the Terms of Reference of the Working Party.

### **3. Climate Change Road map**

To receive a verbal update from the Compliance & Environment Officer outlining key dates and next steps.

### **4. Climate Fair (Pages 7 - 8)**

To receive and consider the report of the Compliance & Environment Officer on a proposed Climate Fair event.

A handwritten signature in blue ink, appearing to be 'S. J. - 5'.

Town Clerk

Town Hall, Market Square  
Witney  
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Mrs Sharon Groth FSLCC FCMI  
**Town Clerk**

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